

2005 State Energy Program Special Projects Grant Application Instructions

Deadline: **Wednesday, April 13, 5:00 PM**

General Instructions

The Energy Office, Michigan Department of Labor & Economic Growth, will be the official applicant. You have to submit your application to the Energy Office no later than Wednesday, April 13, 2005. Please submit earlier if you can. Your submission has to be submitted electronically to the appropriate Energy Office staff contact listed below.

Project performance will be from 1 year to a maximum of 3 years. Check the specific project descriptions. Grant awards will be made by the U.S. Dept. of Energy to the Energy Office by September 30, 2005. For planning purposes, you may want to assume that the project starts January 1, 2006. Your timelines should not indicate specific dates. It is better to indicate Month 1, Month 2, etc.

All files must be submitted in MS Word for PCs. Compressed files or paper copies will not be accepted. The application when printed shall be on 8.5" X 11" sheets with 1" margins at top, bottom, and both sides, and with a font (print) size not smaller than 11 point. Page limitations exist for specific sections of the proposal and refer to files and all associated documents when printed out in their entirety. Computer file sizes shall be kept to a minimum to ensure shorter transmission times. Scanned documents and large graphics take excessive file space and contribute to a much longer transmission time; therefore they are highly discouraged.

Proposal Content

Information regarding Special Project Grants is available on the Dept. of Energy, Industry Interactive Procurement System (IIPS) web site at <http://e-center.doe.gov>. Use "Browse Opportunities" and "Opportunities by Number/Browse Financial Assist" (scroll down). The Master solicitation is DE-PS26-05NT42396.

You need to review the Master Solicitation which is located on this web site (www.michigan.gov/energyoffice) and any project categories that interest you. Related to the Master Solicitation, you should pay particular attention to the following sections:

Section III – Eligibility Information – C. Cost Sharing

Section IV – Application and Submission Information – D. Content and Form of Application **Note: This section describes proposal content.**

Appendix D – Model Commitment Letter

Appendix E – Special Project Conference/Workshop Project Information Form

Project Categories and Staff Contacts

Tim Shireman – tashire@michigan.gov

01A Clean Cities - AFV Incremental Costs

01B Clean Cities - Refueling Infrastructure

01C Clean Cities - School Buses

01D Clean Cities - Coalition Support

01E Clean Cities - Idle Reduction Technologies

01F Clean Cities - Heavy Duty Hybrid Electric

John Trieloff – jjtriel@michigan.gov

02 Industries of the Future

07 Photovoltaic Building Integrated Micro-Inverter

08A Wind Energy - Tall Towers

08B Wind Energy - Wind and Water

John Sarver – jhsarve@michigan.gov

03 Building Codes and Standards

11 Air Quality Integration

Pat Hudson – plhudso@michigan.gov

05 Building America

Tom Krupiarz – takrupi@michigan.gov

04 Rebuild America

06 Federal Energy Management Program

Dulcey Simpkins – dlsimpk@michigan.gov

10 Biomass

2/23/05